



National Shooting Sports Recertification Expectations

The National 4-H Shooting Sports Committee requires that instructors go through a recertification at a minimum of once every seven (7) years. They also require that to maintain certification as a 4-H Shooting Sports Level 1 (county) or Level 2 (State Trainer) Instructor, one must assist in instruction within the discipline certified at least once every three (3) years.

The South Dakota 4-H Program requires that volunteers remain in good standing during their service to the 4-H Shooting Sports Program. If you choose to let your volunteer status lapse, you may be required to start the process over regardless of the number of years since you were last an active instructor! Remaining a volunteer in good standing involves enrolling annually in 4-H Online, paying yearly \$10 volunteer fee and completing recertification requirements as needed. It is the responsibility of 4-H Shooting Sports volunteers to remain in contact with their county offices. Shooting programs exist within the county 4-H program not as separate entities which operate independent of the county program! **If you are excused as a volunteer (Non-Renewed) by the State 4-H Program Director, you will no longer be considered a 4-H Shooting Sports Coach, and your discipline certifications will become null and void in South Dakota 4-H.**

Maintaining Certification: LEVEL 1 Instructor

Level 1 Instructors – Must be re-certified a minimum of every 7 years. Re-certification could include any or all of the following, as determined by South Dakota 4-H:

- Attending Level 1 training
- Training on curriculum or state standards/requirements updates
- Refresher course on curriculum
- Continuing education points accrued prior to August 1, 2026 from all sources previously recognized will be honored for individuals requiring recertification for 2027. Under new policy, continuing education will consist only of National Shootings Sports trainings. Points submitted after August 1, 2026 will not be accepted.
- Other options as determined by National Shooting Sports Committee and South Dakota 4-H.

Maintaining Certification: LEVEL 2 Instructor

Level 2 Instructors – Must be re-certified after a major revision of the curriculum, as determined by the National 4-H Shooting Sports Committee, or at the determination of South Dakota 4-H. Re-certification could include:

- Attending Level 2 training
- Attending an update training hosted by a Level 3 Instructor or a Level 2 Instructor certified using the revised curriculum

Action:

Level 1 Instructor training is offered throughout South Dakota in the fall and summer. These are initial certification and re-certification classes which use the curriculum developed by the National 4-H Shooting Sports Committee. The cost to attend is \$50/discipline. This portion will be a 9 hour discipline only training.

Positive Youth Development Training: This portion of the training is required for initial certification. Positive Youth Development (PYD) training is core to 4-H programs and is strongly encouraged for recertification. Options for PYD training may include in-person experiential learning and/or virtual trainings at selected dates and locations. Typically this will be offered the evening prior to a discipline training.

County offices have a record of the disciplines that each county instructor is certified in and the year that those instructors attended a Level 1 training class or were recertified. State 4-H staff maintain the record of trainings and recertifications and update it each year after trainings are completed. County offices are provided an updated list each year.

The dates and lengths of time between are subject to change at the direction of the National Shooting Sports Committee and South Dakota 4-H.

Recertification Timeframe	
Year Trained	Due By December 31
2020	2026
2021	2027
2022	2028
2023	2029
2024	2030
2025	2031
2026	2032
2027	2033
2028	2034

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