



Introduction to Guideline H-G-25-01

This document standardizes the way we define roles in the South Dakota 4-H Shooting Sports program. There are four main role types: shooting sports coach, shooting sports leader in training, parent/caregiver, and certified 4-H Volunteer. The role descriptions and activities listed are for official 4-H events, practices, and activities.

Professionals and certified volunteers will ensure compliance with applicable 4-H policies and procedures based upon an individual's determined role.

Yours in positive youth development,

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Shooting Sports Role Descriptions

South Dakota 4-H

Guideline H-G-25-01

	Shooting Sports Level 1 Instructor/Coach	Shooting Sports Leader in Training	Parent/Caregiver	Certified Volunteer
Who can serve?	Certified 4-H Volunteer trained in Shooting Sports youth development and discipline.	An enrolled 4-H member older than 14 years of age OR former 4-H member prior to turning age 21,++ under the direct supervision of a Level 1 Instructor/Coach.	Any parent or legal caregiver to an enrolled 4-H member, working with their own child.	Non-members ages 18+; prefer ages 21+ who has completed all 4-H volunteer certifications and has permission from 4-H member's a parent/legal caregiver.
Activity	Permitted to completed based on role			
Correct member shooting form	Yes	Yes	Yes	Yes
Correct member aim	Yes	Yes	Yes	Yes
Submit match scores to county/state office	Yes**	No	No	No
Serve as 2 nd observer of official match scores*	Yes*	No	No	No
Assist with member gun preparation	Yes	Yes	Yes	Yes
Spotter for member targets	Yes (when allowed by rules, some events require this be done by other competitors)	Yes (when allowed by rules, some events require this be done by other competitors)	Yes (when allowed by rules, some events require this be done by other competitors)	Yes (when allowed by rules, some events require this be done by other competitors)
Assist with loading	Yes	Yes	Yes	Yes
Range Officer	Yes	Yes (if instructed on process by Level 1).	Yes (if instructed on process by Level 1). +With Exceptions	Yes (if instructed on process by Level 1)
Club Armorer (gun check in/out, gun repair)	Yes	No	Yes (if instructed on process by Level 1). +With Exceptions	Yes, in conjunction with or under the watch of Level 1 coaches.
Check In/Out (practice attendance monitor)	Yes	No	Yes + with exceptions	Yes
Shooting Club/Affiliate Leadership Roles	Yes (recommended)	No	Yes + with exceptions	Yes + with exceptions
County Shooting Sports Coordinator	Yes	No	Yes + with exceptions	Yes + with exceptions

* Note on official match score observers. The 2nd observer cannot be the spouse of the first observer or live in the same household as individual submitting scores. Additionally, the 2nd observer may be a coach from a different shooting sports discipline.

** Enrolled 4-H members are not allowed to submit match scores

+ Volunteers who have previously been excused from their service with the South Dakota 4-H Program are not allowed to take on these volunteer roles.

++ Former 4-H Members between the ages of 18 and 20 must complete additional volunteer certification requirements prior to any coaching activity occurring.

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