



**SOUTH DAKOTA STATE
UNIVERSITY EXTENSION**

Master Gardener

My Impact App Guide

Download and install the free app for Apple or Android (support.betterimpact.com/siteguide/my-impact-app/).

“My Impact” app looks like this:



How to Log In

1. On your phone, tablet, or other mobile device, click on the My Impact app.
2. Type in your username and Password and click the [Login] button.

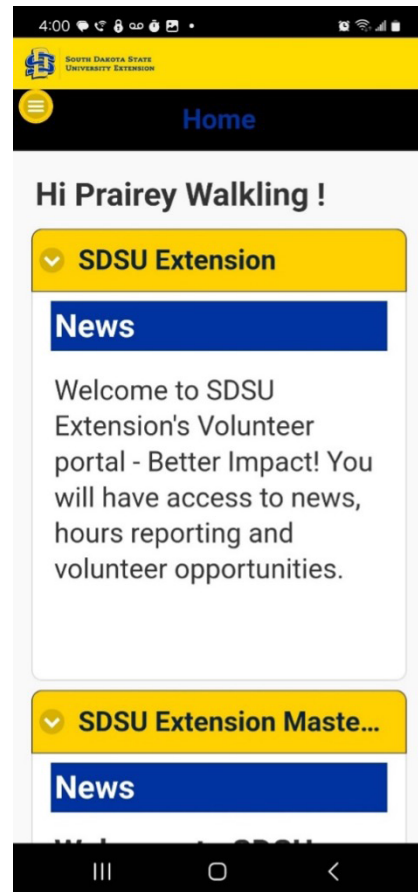
The screenshot shows the 'MyImpactPage Login' interface. It features a black header with the title 'MyImpactPage Login'. Below the header are two input fields: 'Username' and 'Password'. A blue link 'Forgot your username or password?' is positioned below the password field. A black 'Login' button is centered below the input fields. At the bottom, there is a 'Privacy Policy' section with a link to 'Click here to view the complete MyImpactPage.com privacy policy.' and a 'Go to the main site' button.

Password Requirements:

- Must be at least 8 characters.
- Must have at least one uppercase.
- Must have at least one lowercase.
- Must have at least one number.

Your Home Page

Once you have logged on, you'll be greeted by name on your home page.



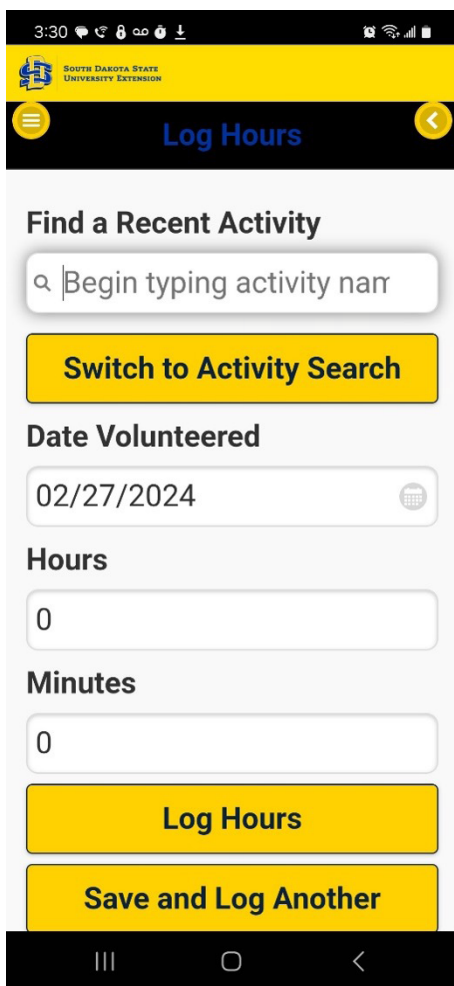
Click on the [Menu] button in the top left to access the functionality of My Volunteer Page.

Menu Options

From here, click on Hours to log hours and view past logged hours.

Options:

- “View Past Logged Hours”
- Log hours for “SDSU Extension Master Gardeners”

A screenshot of a mobile application interface for logging hours. At the top, there's a status bar showing 3:30 and various icons. Below it is a yellow header with the SDSU Extension logo and the text "Log Hours". A menu icon is on the left and a back arrow is on the right. The main content area has a section titled "Find a Recent Activity" with a search bar containing the text "Begin typing activity narr". Below the search bar is a yellow button labeled "Switch to Activity Search". Further down is a section titled "Date Volunteered" with a date picker showing "02/27/2024". Below that are two input fields for "Hours" and "Minutes", both containing the number "0". At the bottom are two yellow buttons: "Log Hours" and "Save and Log Another". The very bottom of the screen shows the standard Android navigation bar with three icons.

In the “Find a Recent...” box, start typing “Education” and all four options pop up.

- Yearly Continuing Education - Continuing Education
- Hours Completed - Educational Outreach
- Hours Completed - Service
- Hours Completed - Support

Select the one you want to report.

Insert “Date Volunteered” using the calendar.

Enter “Hours” and “Minutes”

Fill in the remaining questions (depends on which type of activity you are entering).

Click “Log Hours” or “Save and Log Another.”

There is a check box option for “Keep Feedback Fields Populated” if that is needed.