



**SOUTH DAKOTA STATE
UNIVERSITY EXTENSION**

Your 4-H Club's Yearly Budget



A tentative budget should be set by the Financial Audit Committee or by the officers and leaders at the beginning of the 4-H year, or as soon as possible after a new club is organized. The tentative budget should be presented to the club at the first possible meeting, discussed and approved. Depending on your club's needs, you can use this form or make your own as long as you remember to keep a copy to turn in with your Treasurer's Record Book.

_____ Budget
(Year)

Receipts

(List fund-raising event plans, approximate date of event and estimated profit.)

Event	Date	Estimated Profit
1.		\$
2.		\$
3.		\$
4.		\$
5.		\$
	Total*	\$

Expenses

(Include items such as: trips to camp, leader's conference or training, meeting location rental fee, recreation equipment or project materials, refreshments for parties, material for club banner, postage, South Dakota 4-H Foundation donations, etc.)

Need	Date	Estimated Expense
1.		\$
2.		\$
3.		\$
4.		\$
5.		\$
6.		\$
7.		\$
8.		\$
9.		\$
10.		\$
11.		\$
12.		\$
	Total*	\$

* Total estimated receipts should equal total estimated expenses to achieve a balanced budget.

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