



**SOUTH DAKOTA STATE  
UNIVERSITY EXTENSION**

# State 4-H Ambassador Program

## Teen Leadership Conference Committee Position Description



**Objective:** Serving on this committee will provide teens with experience in event facilitation and management.

### **Position Requirements:**

- Assist State 4-H Ambassador Advisors in the planning of Teen Leadership Conference (TLC). This can include, but is not limited to, the following items:
  - Identify conference theme;
  - Strategize educational programming topics;
  - Brainstorm venue options;
  - Suggest potential keynote speakers;
  - Serve as an active group leader to TLC delegates;
  - Contribute to marketing the conference;
  - Develop recreational activities for delegation;
  - Identify potential statewide community service projects;
  - Facilitate large delegation events during conference;
  - Fund raise at least \$500 for the event;
  - Participate in one of the following planning sub-committees: ceremony, education, food and housing, promotion, recreation and community service.
- Attend three planning meetings throughout the year.
  - Scheduling of the initial meeting will be done via Doodle Poll to allow feedback from committee members. Additional meetings will be scheduled at the first planning meeting.
  - Meetings will require travel as each meeting is located in different geographical areas across the state.
  - TLC committee members agree to assume financial responsibilities associated with these planning meetings. Fundraising resources will be provided in order to help members offset the cost incurred.
  - Committee members **MUST** attend at least two (2) planning meetings in order to be recognized at Teen Leadership Conference as a TLC committee member.
- Committee members are expected to attend Teen Leadership Conference and the final preparation meeting held directly prior to conference.
- Abide by the South Dakota 4-H Code of Conduct and serve as a positive role model.

SDSU Extension is an equal opportunity provider and employer in accordance with the nondiscrimination policies of South Dakota State University, the South Dakota Board of Regents and the United States Department of Agriculture.

Learn more at [extension.sdstate.edu](https://extension.sdstate.edu).

© 2022, South Dakota Board of Regents