



South Dakota Master Gardener Association Earl Dailey Memorial Endowment

Project Grants Grant Criteria

Grant Applicants

- Applications must be submitted by an Active Master Gardener as defined in the SDSU Extension Master Gardener Program Policy Guide [<https://extension.sdstate.edu/sites/default/files/2021-07/P-00207.pdf>.] Applicants must have reported the minimum qualifying volunteer hours and continuing education hours in 2021 (10 volunteer hours and 5 continuing education hours) using the Volunteer Reporting System.
- Interns may not apply for Project grants themselves but are encouraged to partner with an Active Master Gardener to submit applications.
- Organizations are not eligible to apply for this grant.
- Preference will be given to new applicants and projects versus those that have received previous grant funding.
- Grant recipients are expected to give a brief grant presentation at the annual South Dakota Master Gardener Update on September 23, 2022, in Brookings, SD.

Professional Improvement Grant Evaluation Criteria

- **Educational Component (0-10 points).** Grant applications should describe the educational aspects of the project. Applications should also define the educational methods that will be used in the project, such as labeling, signage, handouts, in-person training, or (most desirable) a combination of the above.
- **Targeted Educational Audience (0-10 points).** The application should specify who will benefit educationally from the project and how many people will be impacted.
- **Cooperative Partnerships (0-10 points).** Strong projects will demonstrate support through cooperative partnerships between Master Gardener volunteers and others such as local governments, schools, clubs, etc.
- **Financial Partnerships (0-5 points).** Financial partnerships with other parties serve to demonstrate broad commitment to the project and ensure that the project has on-going financial resources. Financial partnerships may include monetary support or resource sharing, such as use of property, donations of materials, etc.
- **Project Budget (0-5 points).** The application must describe specifically what the grant funds will be used for and include an itemized budget.
- **Long-term impact (0-5 points).** Projects with an on-going impact versus one-time projects are desired.
- **Master Gardener Recognition (0-5 points).** Applications should include a plan for providing public recognition of the SDMG grant and South Dakota Master Gardeners. This may be in the form of signage at the project site, local media coverage, notation in printed materials, etc.



**SOUTH DAKOTA STATE
UNIVERSITY EXTENSION**

South Dakota Master Gardener Association Earl Dailey Memorial Endowment

Project Grant Application

Applications are due by **March 31, 2022**.

Please email applications to: SDSU.ExtensionMGBoard@sdstate.edu

Applicant may provide a separate document answering each question.

Name _____

Address _____

E-mail address _____ Phone Number _____

Project Name: _____

Project Location: _____

Estimated Full Cost of Project \$ _____ Grant Funds Requested \$ _____

Attach a copy of a brochure, announcement or other communication that provides information about the event, including location, date, and registration fee.

1. Describe the project.
2. Describe the educational aspects of the project. Define the educational methods that will be used in the project, such as labeling, signage, handouts, in-person training, etc.
3. Specify who will benefit educationally from the project. Provide an estimate of the number of individuals you expect to reach.
4. What individuals and/or groups will partner with you on the project? How many SDSU Extension Master Gardeners will be involved?
5. What other funding sources (club/local grants, partner contributions, etc.) are available to you? How will you cover on-going costs of this project?
6. Specify how the grant funds will be used and provide a planned budget. Wherever possible, quotes should be used to provide the best cost estimates. Include plans, diagrams, or any other supporting documentation.
7. Describe any publicity or other form of visibility that may be used to recognize the SDMG grant and South Dakota Master Gardeners.
8. Has this project and/or individual(s) received previous grant funds from the South Dakota Master Gardener Association Earl Dailey Memorial Endowment fund?

Yes No If yes, please provide the year and amount.

I have read the Evaluation Criteria. If selected, I understand that I am expected to provide a written report by September 1 and make a presentation at this year's annual South Dakota Master Gardener Association Update. I am currently an active SDU Extension Master Gardener.

Signed (or typed online) _____ Date _____

SDSU Extension is an equal opportunity provider and employer in accordance with the nondiscrimination policies of South Dakota State University, the South Dakota Board of Regents and the United States Department of Agriculture.

Learn more at extension.sdstate.edu.

© 2022, South Dakota Board of Regents