



# South Dakota Master Gardener Association Earl Dailey Memorial Endowment Professional Improvement Grant Criteria

## **Grant Applicants**

- Applications must be submitted by an Active Master Gardener as defined in the SDSU Extension Master Gardener Program Policy Guide [<https://extension.sdstate.edu/sites/default/files/2021-07/P-00207.pdf>.] Applicants must have reported the minimum qualifying volunteer hours and continuing education hours in 2021 (10 volunteer hours and 5 continuing education hours) using the Volunteer Reporting System.
- Interns may not apply for Professional Improvement Grants.
- Organizations are not eligible to apply for this grant.
- Preference will be given to new applicants versus those that have received previous grant funding.
- Grant recipients are expected to give a brief grant presentation at the annual South Dakota Master Gardener Update on September 23, 2022, in Brookings, SD.

## **Professional Improvement Grant Evaluation Criteria**

- **Applicant Essay (0-10 points).** The applicant will describe why they wish to attend the requested educational event and tell how their attendance will benefit them and the Extension Master Gardener program.
- **Educational Quality (0-10 points).** Educational experiences should provide the attendee with information appropriate to South Dakota's climate and conditions, offer leadership development opportunities, or develop skills that will benefit the Extension Master Gardener program.
- **Information Sharing (0-10 points).** Applicants will describe how they plan to share the information gained from the educational experience. Sharing methods might include club or public presentations, newsletter articles, informational handouts, etc.
- **Other Funding Sources (0-5 points).** Individuals are encouraged to seek other funding sources such as club or local grants in addition to the Earl Dailey grant. It is understood that other funding sources are not always available.



**SOUTH DAKOTA STATE  
UNIVERSITY EXTENSION**

# South Dakota Master Gardener Association Earl Dailey Memorial Endowment Professional Improvement Grant Application

Applications are due by **March 31, 2022**.

Please email applications to: [SDSU.ExtensionMGBoard@sdstate.edu](mailto:SDSU.ExtensionMGBoard@sdstate.edu)

Name \_\_\_\_\_

Address \_\_\_\_\_

E-mail address \_\_\_\_\_ Phone Number \_\_\_\_\_

Name of seminar, workshop, or training I plan to attend:  
\_\_\_\_\_

Date(s) \_\_\_\_\_ Location \_\_\_\_\_

Registration Fee \$ \_\_\_\_\_ Transportation \$ \_\_\_\_\_

Estimated Lodging \$ \_\_\_\_\_ Meals \$ \_\_\_\_\_

Estimated Total Cost \$ \_\_\_\_\_ Grant Funds Requested \$ \_\_\_\_\_

Attach a copy of a brochure, announcement, or other communication that provides information about the event, including descriptions of topics covered, location, date, and registration fee.

1. Provide a brief essay describing why you wish to attend the requested educational event and tell how your attendance will benefit you and the SDSU Extension Master Gardener program. What specific knowledge, leadership skills or other skills do you expect to receive from this educational experience?
2. Describe how you will share the knowledge gained from attendance at this event. Sharing methods might include club or public presentations, newsletter articles, informational handouts, etc.
3. Have you received previous professional improvement grant funds from the South Dakota Master Gardener Association Earl Dailey Memorial Endowment fund?

Yes      No      If yes, please provide the year and amount.

I have read the Evaluation Criteria. If selected, I understand that I am expected to provide a written report by September 1 and make a presentation at this year's annual South Dakota Master Gardener Association Update. I am currently an active SDU Extension Master Gardener.

Signed (or typed online) \_\_\_\_\_ Date \_\_\_\_\_